

**PROCEEDINGS OF THE 5th MEETING OF BOARD OF GOVERNORS FOR
TEQIP-III**

Proceedings of the 5th meeting of the **Board of Governors cum "Executive Council"** for TEQIP-III, Aryabhatta Knowledge University, Patna held at 3.00 PM on 12-03-2019 in the Conference Hall of the University under the chairmanship of Dr. (Prof.) Arun Kumar Agrawal, Vice-Chancellor, Aryabhatta Knowledge University, Patna.

Following persons attended the meeting:

- Dr. (Prof.) Arun Kumar Agrawal, : Chairman
Vice-Chancellor, Aryabhatta Knowledge University, Patna

- Prof. S. M. Karim : Special Invitee
Pro Vice-Chancellor, Aryabhatta Knowledge University, Patna

- Dr. (Prof.) Rekha Kumari : Member
Director, Higher Education, Government of Bihar

- Dr. Gyandeo Mani Tripathi : Member
Dean, School of Education, Training & Research

- Dr. J. K. Das : Member
Principal, VIMS, Pawapuri

- Dr. (Prof) Sanjay Kumar : Member
Proctor, Aryabhatta Knowledge University

- Dr. Chander Kiran : Member
Prof & HoD, Obst & Gynae, PMC, Patna

- Sri Keshav Kumar : Special Invitee
SPA, SPIU, Patna

- Dr. Bushra Zaman, : Special Invitee
Nodal Officer (Academics/Institutional Development)

- Er. Ramji Singh : Special Invitee
O.S.D (E) Cum Procurement Coordinator, AKU, Patna

- Sri Sushil Kumar Choudhary, : Special Invitee
Finance Officer (In-Charge) A.K.U, Patna





- Dr. Kumari Anjana, : Special Invitee
Deputy Registrar, Aryabhata Knowledge University, Patna
- Er Rajeev Ranjan : Secretary
The Registrar (I/c), Aryabhata Knowledge University, Patna

Agenda No. 01/05

Subject:- Confirmation of the proceedings of 4th meeting of Board of Governors cum Executive Council held on 07.02.2019.

Resolution:- The proceedings of the 4th meeting of the Board of Governors cum Executive Council held on 07.02.2019 were confirmed.

Agenda No. 02/05

Subject:- Action Taken Report (ATR) on the decisions taken in 4th meeting of Board of Governors cum Executive Council held on 07.02.2019

Resolution:- After going through the Action Taken Report (ATR) on the decisions taken in the 4th meeting of Board of Governors cum Executive Council held on 07.02.2019, the board approved the ATR.

Agenda No. 03/05

Subject:- Discussion on BOG's decision on new TEQIP Coordinator at AKU

Resolution: The board resolved that Er Rajeev Ranjan, Registrar (I/c), will continue to

discharge duties as TEQIP Coordinator at AKU till 31st March 2019, thereafter Dr Kumar Surendra, Dean-Faculty of Engineering will assume

the position of TEQIP Coordinator at AKU (effective from April 01, 2019).

Agenda No. 04/05

Subject:- Discussion on Standard Operating procedure /event to be organized at affiliated institute under TEQIP Program.

Resolution:- The following channel of approval for academic activities (under TEQIP-

III program) at affiliated engineering institutes/colleges of AKU was adopted by the board.

a) Before the activity has taken place at the affiliated institute/ colleges

1. Proposal from the Institute to be sent to TEQIP Cell at AKU
2. TEQIP Cell Officer to forward the proposal to Academic Coordinator (TEQIP)

3. Academic Coordinator (TEQIP) to provide his recommendations on the proposal
4. The proposal/recommendation of Academic Coordinator (TEQIP) to be sent to Nodal Officer Finance (TEQIP) for approval
5. TEQIP Coordinator to approve or disapprove the proposal
6. TEQIP Cell to forward the proposal back to Institute with the decision
7. Institute to organize the activity

b) After the activity has taken place at the affiliated institute/college

1. Bills for the expenditure incurred during proposed activity sent to TEQIP Cell from the Institute
2. TEQIP Cell Officer forwards the bills to the Accounts Assistant for vetting.
3. TEQIP Assistant (Accounts) scrutinizes the bills and forwards to TEQIP Cell officer.
4. TEQIP Cell Officer forwards to Nodal Officer Finance (TEQIP) for approval.
5. Nodal Officer Finance at AKU forwards to TEQIP Coordinator with the recommendations
6. TEQIP Coordinator to send the file to TEQIP Cell with decision.
7. TEQIP Cell to process the payments

Further, the board resolved that the list of permissible expenditures and ceiling on each expenditure item is to be decided by SPIU officials (Dr Bushra Zaman and Dr Ravi Diwakar) in consultation with Dr Gyandeo Mani Tripathi, Dean School of Education, Training and Research, AKU, Patna. The final report on permissible and non-permissible items for activities to be organized at affiliated engineering institutes/colleges of AKU will be sent from SPIU to BoG Chairman for approval latest by March 28, 2019. Also, the board accepted the suggestion of SPIU (referring to the particular section of Financial Manual for TEQIP-III, page no.36), the TEQIP Coordinator should be authorized to approve financial expenditure of up to Rs 500000(Five Lakhs) per activity organized under TEQIP-III program.

Agenda No. 05/05

Subject:- Discussion on approval of Action Plan of Quarter-1, FY 2019-2020.

Resolution:- Action plan for the Quarter-1, 2019-2020 was approved by the board. The board also took cognizance of the suggestion of SPIU that a separate link of e-library should be there on AKU website, which should allow students and faculty members of AKU access to e-journals subscribed through TEQIP-III funds.

Agenda No. 06/05



Subject:- Discussion on the resignation of Project Officer

Resolution:- The board resolved that the Project Officer, Dr Shantanu Wahal will be granted three months leave without pay (LWP) in lieu of him withdrawing his resignation.

Agenda No. 07/05

Subject:- Discussion on appointment of new Project Officer

Resolution:- The board resolved that SPIU- Bihar will nominate a person from the faculty members of engineering colleges of AKU to take the position of project officer in the interim (in absence of the current Project Officer) for a period of 3-month. The salary/honorarium of the project officer appointed for interim period will be the same as the salary/honorarium of current project officer. The appointment of the project officer should be completed by March 31, 2019

Agenda No. 08/05



Subject:- Discussion on nomination of remaining Coordinators for TEQIP at AKU.

Resolution:- The following coordinators were nominated and approved by the board.

- Training and Placement Coordinator – Mr Atiquir Rehman, Assistant Professor, Supaul College of Engineering
- Internship Coordinator – Mr Faiz Ahmed, Assistant Professor, Sitamarhi Institute of Technology

The board resolved that the names of remaining coordinators will be proposed by the SPIU-Bihar in consultation with TEQIP Cell at AKU.

The meeting ended with the thanks to the Chair.

 Dr. (Prof.) Arun Kumar Agrawal Vice-Chancellor, Aryabhatta Knowledge University Chairman, Board of Governors (TEQIP-III)	 Er. Rajeev Ranjan, Registrar(I/c), Aryabhatta Knowledge University, Patna Secretary, Board of Governors (TEQIP-III)
--	--

Addendum

Agenda No 02/05 and 04/05 have been modified as per the suggestions of SPA-Bihar

Agenda No. 02/05

Subject:- Action Taken Report (ATR) on the decisions taken in 4th meeting of Board of Governors cum Executive Council held on 07.02.2019

Resolution:- After going through the Action Taken Report (ATR) on the decisions taken in the 4th meeting of Board of Governors cum Executive Council held on 07.02.2019, the board noted the ATR

Agenda No. 04/05

Subject:- Discussion on Standard Operating procedure /event to be organized at affiliated institute under TEQIP Program.

Resolution:- The following channel of approval for academic activities (under TEQIP-III program) at affiliated engineering institutes/colleges of AKU was adopted by the board.

a) Before the activity has taken place at the affiliated institute/ colleges

1. Proposal from the Institute to be sent to TEQIP Cell at AKU
2. TEQIP Cell Officer to forward the proposal to Academic Coordinator (TEQIP)
3. Academic Coordinator (TEQIP) to provide his recommendations on the proposal
4. The proposal/recommendation of Academic Coordinator (TEQIP) to be sent to Nodal Officer Finance (TEQIP) for approval
5. TEQIP Coordinator to approve or disapprove the proposal for proposals up to Rs 5 Lakh in each case or forward with his recommendation to the VC, AKU for proposals between Rs 5 Lakh to Rs 50 Lakh.
6. TEQIP Cell to forward the proposal back to Institute with the decision
7. AKU to organize the activity in collaboration with Institute

b) After the activity has taken place at the affiliated institute/college

1. Bills for the expenditure incurred during proposed activity sent to TEQIP Cell from the Institute
2. TEQIP Cell Officer forwards the bills to the Accounts Assistant for vetting.
3. TEQIP Assistant (Accounts) scrutinizes the bills and forwards to TEQIP Cell officer.
4. TEQIP Cell Officer forwards to Nodal Officer Finance (TEQIP) for approval.
5. Nodal Officer Finance at AKU forwards to TEQIP Coordinator with the recommendations

6. TEQIP Coordinator to send the file to TEQIP Cell with decision for expenditure up to Rs 5 Lakh in each case and forward to the VC, AKU for expenditure from Rs 5 Lakh to Rs 50 Lakh.
7. TEQIP Cell to process the payments

Further, the board resolved that the list of permissible expenditures and ceiling on each expenditure item is to be decided by SPIU officials (Dr Bushra Zaman and Dr Ravi Diwakar) in consultation with Dr Gyandeo Mani Tripathi, Dean, School of Education, Training & Research. The final report on permissible and non-permissible items for activities to be organized at affiliated engineering institutes/colleges of AKU will be sent from SPIU to BoG Chairman for approval by March 28, 2019. Also, the board accepted the suggestion of SPIU (referring to the particular section of Financial Manual for TEQIP-III, page no.36), the TEQIP Coordinator should be authorized to approve financial expenditure of up to Rs 500000 (Rupees Five Lakhs) per activity organized under TEQIP-III program.